EnjoyLanguage

KICK -OFF MEETING KRISTIANSTAD SWEDEN 19-20 DECEMBER 2011



Project nr:LLP-Ldv/TOI/SE/11/1383 - 2011-1-SE1-LE005-08376

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AGENDA

Monday 19th of December 2011

- 12.00 Welcome and Working lunch
- 13.00 Introduction and Presentation of each Partner
- 14.00 Presentation of the transfer project Love Language (Best)
- 14.30 Main idea of the project
- 15.00 Coffee break
- 15.30 Presentation and Discussion of the Working Packages, Tasks, Allocation of Responsibilities, Timetable
- 19.00 Christmas Dinner

AGENDA

Tuesday 20th of December 2011

- 9.30 Financial aspects Swedish National Agency (Christina Jansson)
- 10.30 Coffee break
- 11.00 Further steps
 Communication, Activities and plans, next meetings.
- 11.30 Other issues, open questions and summery of the meeting.
- 13.00 Lunch

Main idea:

 The overall objective of the project is to enable young male working in the tourist sector with particular "foreign language learning resistance" to establish their "enjoying language" by increasing their interest and uptake of foreign languages and to increase their participation in the life long learning society.

Aims:

- The project aims to make a useful addition to the training of tourism workers by adapting, testing, disseminating and mainstreaming language learning materials using informal learning still regarded as innovative or little known in many areas. The content of the languages taught will be related to work in tourism.
- A further aim is to form strategic networks, including employers, unions and providers of learning opportunities, which will advise, test, disseminate and mainstream the project results
- The methods and materials adapted will be transferred from the Love Language project, promoted in Austria.

Work packages:

- WP1, led by SE, consists of management, financial, monitoring, liaison with partners and National Agency, production of formal reports.
- WP2, led by SE, consist of Quality and Evaluation, midterm/final progress reports will cover the process in the project and the products, midterm/final evaluation reports will show status in the project and cooperation between the partnership.
- WP3, led by AT adaptation of the original Love Language project.
 The adaptation phase includes adaptation of the handbook and toolbox and translation into partner languages. 6 months.
- WP4, led by BG Pilot test teachers/adult education in each country. 5 months

Work packages:

- WP5, led by EL Pilot test tourist sector in each country. 5 month
- WP6, led by UK, Production of the handbook, Toolbox and the CD.
 The outcomes will be in 6 Languages .8 months
- WP7, led by SE, Website. The materials will be available for free download. 21 months, and after project funding ends at least until 2014.
- WP8, led by FI includes a dissemination action plan, dissemination reports, Production of flyers. 24 month
- WP9, led by FI Exploitation, includes a exploitation plan conducted by the partners and will be combined the to an exploitation report. 24 month

Outcomes:

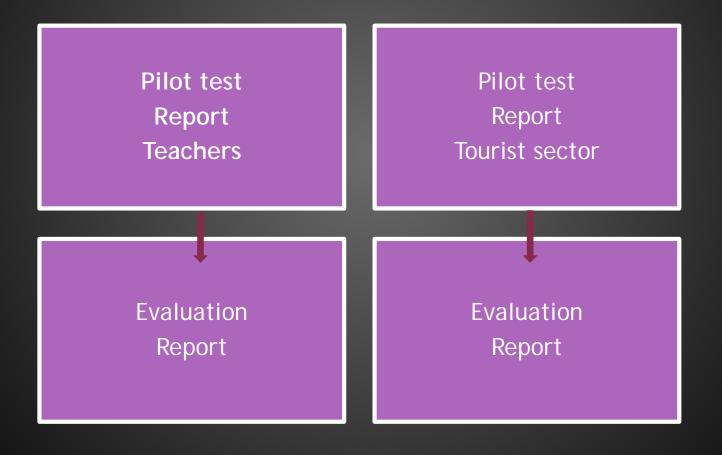
Quality Actionplan Midterm Progress Report

Midterm Evaluation Report

Final Evaluation Report

Final Progress Report

Outcomes:



Outcomes:

Handbook

Toolbox

CD

Website

Timetable:

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Work	Туре	Start	Duration											_	nths													
package				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
1	MNGT	1	24																									
2	QPLN	1	24																									
3	DEV	3	10																									
4	DEV	11	15																									
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6	DEV	17	21																									
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8	DISS	1	24																									
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					Qualityplan and Evaluation Adaption and Developmen																							
					Pilottest Teachers																							
					Pilottest Tourist sector																							
					Production																							
						Website Dissemination																						
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TODO:

- Evaluation Questionnaries after meetings
- Progress Questionnaries every three month
- Flyer
- Information Website
- Split the work handbook , toolbox

Handbook:

- Preface
- Language learning
- Creating a positive learning atmosphere
- Learning concepts reaching the target group
 - Informal learning
 - Respecting individual learning styles
 - Self-directed learning
 - Further reading and sources
 - Links
 - Examples of tools

Toolbox:

- Preface
- How to use the tools
- Tools
 - Dived the tools tourist topics? Or as in Love language?
 - Template?
- Further reading and sources
- Links

Deadlines:

- Information to the website 27 Jan 2012
- First first draft handbook and toolbox to the meeting in Vienna 24-25 April 2012
- Dissemination plan to partners
- Dissemination list to partners
- Exploitation list to partners
- First draft Flyer

Meeting dates:

- 2th meeting Wp3 Austria 24-25 April 2012
- 3th meeting WP4-5 Greece 9-10 October 2012
- 4th meeting WP6 Finland 20-21 May 2013
- Final meeting Bulgaria 28-29 October 2013

Templates:

- Travelcosts -SE
- Timesheet -SE
- Subcontract SE
- Vat decl, staff decl etc...
- Dissemination plan Fl
- Dissemination List -FI
- Exploitation Plan -FI
- Exploitation List -FI